



Spring Picture Access & Ordering Process

To get the Portrait ID and Access Code, you have 2 options.

1. Call 1-800-736-4753 (Option 6) or
2. Go to www.mylifetouch.com and in the bottom left corner click on the “LIVE CHAT” button.

Once you have the 2 codes, please follow the steps below to access the pictures.

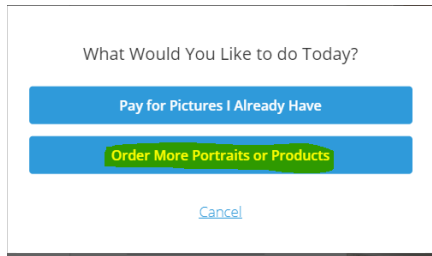
- Go to www.mylifetouch.com and enter the Portrait ID.

The screenshot shows a web form titled "Order Your School Pictures". Below the title, it says "Enter Picture Day ID or Portrait ID from your order form." There is a single input field labeled "Picture Day ID or Portrait ID" which is circled in yellow. Below the input field is a blue button labeled "SHOP NOW". At the bottom of the form, there is a link that says "Where to find your ID".

- Once you enter the Portrait ID, then the Access Code and Last Name box will open up for entry.

The screenshot shows the same web form as above, but now with three input fields. The first field is labeled "Picture Day ID or Portrait ID" and contains the text "AAAA-BBBB". The second field is labeled "Access Code" and contains the text "XY40". The third field is labeled "Student's Last Name" and is currently empty. The blue "SHOP NOW" button is still present below the input fields. At the bottom, the link "Where to find your ID" is also visible.

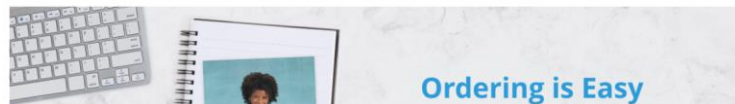
- **Click on “Order More Portraits or Products”**



- **A box will appear with your child’s proof, along with their name and grade. Click on “Confirm & Continue”**
- **You are now ready to Shop & Order.**
- **Click on PHOTOS & GIFTS and start your order.**

Lifetouch

HOME **PHOTOS & GIFTS** SPECIAL OFFERS



If you have questions, please use the Live Chat Function or call 1-800-736-4753.

All orders will be shipped to the home address that you provide during the order.