**Division of Labor Standards Worker Protection** 

Summary of New York State Child Labor Law, Permitted Working Hours for Minors Under 18 Years of Age

Age of Minor Girls and Boys		Industry or Occupation	Maximum			
			Daily Hours	Weekly Hours	Days per Week	Permitted Hours
Attending School, When school is in session:	14 and 15	All occupations except farm work, newspaper carrier and street trades	3 hours on school days. 8 hours on other days.	18 <sup>1</sup>	6	7 AM to 7 PM
	16 and 17	All occupations except farm work, newspaper carrier and street trades.	4 hours on days preceding school days: Monday, Tuesday, Wednesday, Thursday <sup>2</sup> .  8 hours on:Friday, Saturday, Sunday and Holidays. <sup>4</sup> .	28 <sup>4</sup>	6 <sup>4</sup>	6 AM to 10 PM <sup>3</sup>
Attending School, When school is not in session (vacation):	14 and 15	All occupations except farm work, newspaper carrier and street trades.	8 hours	40	6	7 AM to 9 PM June 21 to Labor Day
	16 and 17	All occupations except farm work, newspaper carrier and street trades	8 hours <sup>4</sup>	48 <b>4</b>	6 <sup>4</sup>	6 AM to Midnight <sup>4</sup>
Not Attending School:	16 and 17	All occupations except farm work, newspaper carrier and street trades	8 hours <sup>4</sup>	48 <sup>4</sup>	6 <b>4</b>	6 AM to Midnight <sup>4</sup>
Farm Work:	12 and 13	Hand harvest of berries, fruits and vegetables.	4 hours			June 21 to Labor Day, 7 AM to 7 PM. Day after Labor Day to June 20, 9 AM to 4 PM.
	14 to 18	Any farm work				
Newspaper Carriers:	11 to 18	Delivers, or sells and delivers newspapers, shopping papers or periodicals to homes or business places.	4 hours on school days. 5 hours on other days.			5 AM to 7 PM or 30 minutes prior to sunse whichever is later
Street Trades:	14 to 18	Self-employed work in public places selling newspapers or work as a bootblack	4 hours on school days. 5 hours on other days.			6 AM to 7 PM

<sup>&</sup>lt;sup>1</sup> Students 14 and 15 enrolled in an approved work/study program may work 3 hours on a school day, 23 hours in any one-week when school is in session.

<sup>2</sup> Students 16 and 17 enrolled in an approved Cooperative Education Program may

<sup>3</sup> 6 AM to 10 PM or until midnight with written parental and educational authorities consent on day preceding a school day and until midnight an day preceding a non-school day with written parental consent. This provision does not apply to minors employed in resort hotels or restaurants in resort areas

**Additional Child Labor Law Information** 

The Employer must post a schedule of work hours for minors under 18 years old in the establishment.

An Employment Certificate (Working Paper) is required for all employed minors under 18 years old

Penalties for Child Labor Laws violations:

- First violation: maximum \$1,000\*
- Second violation: maximum \$2,000\*
- Third or more violations: maximum \$3,000\*

\*If a minor is seriously injured or dies while illegally employed, the penalty is three times the maximum penalty.

Also, Section 14A of the Workers' Compensation Law provides double compensation and death benefits for minors illegally employed.

Note: There are many prohibited occupations for minors in New York State.

For more information about New York State Child Labor Laws and provisions please visit the Department of Labor's website at http://www.labor.ny.gov. If you have questions, please send them to one of the offices listed below at:

New York State Department of Labor, Division of Labor Standards:

**Albany District** State Office Campus Bldg. 12 Room 185A Albany, NY 12226 (518) 457-2730

**Bronx District** 

11th Floor

55 Hanson Place

(212) 775-3719

Brooklyn, NY 11217

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**Buffalo District** 295 Main Street Suite 914 Buffalo, NY 14203 (716) 847-7141

**Garden City District** 400 Oak Street Suite 102 Garden City, NY 11530 (516) 794-8195

**New York City District** 55 Hanson Place 11th Floor Brooklyn, NY 11217 (212) 775-3880

**Rochester District** 276 Waring Road Room 104 Rochester, NY 14609

(585) 258-4550

**Syracuse District** 333 East Washington Street Room 121 Syracuse, NY 13202 (315) 428-4057

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**White Plains District** 120 Bloomingdale Road White Plains, NY 10605 (914) 997-9521

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### **BLOOD DONATION LEAVE**

Employee is entitled to one leave period for blood donation. TIME OFF:

**UNPAID TIME:** Yes

AMOUNT OF TIME: Maximum of three (3) hours for one leave period in a twelve-month period.

**NOTICE:** Employee must provide at least three (3) working days' notice prior to date of such leave.

**ALTERNATIVES:** This leave will not apply if during work hours, at least twice a year, the employer provides a designated convenient time and place for blood donation. This is paid time without

deduction from accumulated leaves. The employee must give two work days' notice.

Contact Human Resources for more details, forms, restrictions and proof of leave. FORMS:

New York State Labor Law § 202-j

## **EMPLOYEES VOTING LEAVE**

TIME OFF: Employees are entitled to sufficient time off, that when combined with non-working hours,

enables the employee to vote. Employees who have four consecutive hours of off-duty time between the opening of the polls and the start of their work day or the end of their work day

and the close of the polls are not entitled to additional leave time.

Up to two hours of paid leave.

**EMPLOYEE REQUEST:** 

PAID TIME:

Employee must notify employer no less than two and no more than 10 working days before election day.

**EMPLOYER CHOOSES TIME:** 

Time off to be allowed at beginning or end of employee's shift, as employer designates, unless otherwise mutually agreed.

APPLICABLE: The law is for all elections except school district board of education, early voting and absentee voting.

NYS Election Law § 3-110



# **VETERAN BENEFITS AND SERVICES**

The following resources and hotlines are available at no-cost to help veterans understand their rights, protections, benefits, and accommodations:

dol.ny.gov/veteran-benefits-and-services

#### **MENTAL HEALTH AND SUBSTANCE ABUSE RESOURCES**

All calls and texts are free and confidential

U.S. Department of Veterans Affairs Veterans Crisis

**Line:** www.veteranscrisisline.net Call: 988, press 1 Text: 838255

Suicide and Crisis Lifeline: www.veteranscrisisline.net

Call: 988 Text: 988 **Crisis Textline:** 

Text: 741741 Chat: crisistextline.org

NYS Office of Mental Health (OMH):

www.omh.ny.gov

**NYS Office of Addiction Services and Supports** (OASAS): www.oasas.ny.gov/hopeline

Call: 1-877-8-HOPENY (467469) Text: HOPENY (467369)

#### **LEGAL SERVICES**

**Veterans Treatment Courts (VTC):** ww2.nycourts.gov/ courts/problem\_solving/vet/courts.shtml Email: ProblemSolving@courts.state.ny.us

**NYS Defenders Association Veteran Defense Program:** https://www.nysda.org/page/VDP

#### **TAX BENEFITS**

#### **NYS Department of Tax and Finance**

- Information for military personnel and veterans: tax.ny.gov/pit/file/military\_page.htm
- Property tax exemptions:

tax.ny.gov/pit/property/exemption/vetexempt.htm

#### **EDUCATION, WORKFORCE, AND TRAINING RESOURCES**

**Veteran Readiness and Employment** (VR&E) Program: www.benefits.va.gov/vocrehab

**New York State Civil Service Credits** for Veterans Program: www.cs.ny.gov

#### **ADDITIONAL RESOURCES**

**NYS Domestic and Sexual Violence Hotline:** 

Call: 800-942-6906 Text: 844-997-2121 NYS Workplace Sexual Harassment Hotline:

Call: 1-800-HARASS-3

#### **NYS Department of Motor Vehicles:**

- Veteran Status Designation Photo Document: dmv.ny.gov/more-info/veteran-statusdesignation-photo-document
- Veteran License Plate:
- dmv.ny.gov/plates/military-and-veterans

## NEW YORK STATE DEPARTMENT OF VETERANS' SERVICES

Website: veterans.ny.gov Help Line: 1-888-838-7697 Email: DVSInfo@veterans.ny.gov

Services: Legal, education, employment and volunteer, financial, health care, and more.

**Department of** 

**Veterans' Services** 

#### **NEW YORK STATE DEPARTMENT OF LABOR VETERANS' PROGRAM**

Website: dol.ny.gov/services-veterans Help Line: 1-888-469-7365 Email: Ask.Vets@labor.ny.gov

Services: Workforce and training resources, unemployment insurance, the Experience Counts program, and more.



Department -

The New York State Department of Labor is an Equal Opportunity Employer/Program. Auxiliary aides and services are available upon request and free of charge to individuals with disabilities TTY/TDD 711 or 1-800-662-1220 (English) / 1-877-662-4886.

# EMPLUTEE KIGHIS

## FOR WORKERS WITH DISABILITIES PAID AT SUBMINIMUM WAGES

Authority to pay subminimum wages to workers with disabilities generally applies to work covered by the Fair Labor Standards Act (FLSA), McNamara-O'Hara Service Contract Act (SCA), and/or Walsh-Healey Public Contracts Act (PCA). Such subminimum wages are referred to as "commensurate wage rates" and are less than the basic hourly rates stated in an SCA wage determination and/or less than the FLSA minimum wage of \$7.25 per hour. A "commensurate wage rate" is based on the worker's individual productivity, no matter how limited, in proportion to the wage and productivity of experienced workers who do not have disabilities that impact their productivity when performing essentially the same type, quality, and quantity of work in the geographic area from which the labor force of the community is drawn.

Employers shall make this poster available and display it where employees and the parents and guardians of workers with disabilities can readily see it.

**WORKERS WITH DISABILITIES** 

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Subminimum wages under section 14(c) are not applicable unless a worker's disability actually impairs the worker's earning or productive capacity for the work being performed. The fact that a worker may have a disability is not in and of itself sufficient to warrant the payment of a subminimum wage

For purposes of payment of commensurate wage rates under a certificate, a worker with a disability is defined

as: An individual whose earnings or productive capacity is impaired by a physical or mental disability, including those related to age or injury, for the work to be performed Disabilities which may affect productive capacity include an intellectual or developmental disability, psychiatric disability, a hearing or visual impairment, and certain other impairments. The following do not ordinarily affect

productive capacity for purposes of paying commensurate wage rates: educational disabilities; chronic unemployment; receipt of welfare benefits; nonattendance at school; juvenile delinquency; and correctional

WORKER NOTIFICATION Each worker with a disability and, where appropriate, the parent or guardian of such worker, shall be informed orally and in writing by the employer of the terms of the certificate under which such worker is employed.

**KEY ELEMENTS OF** COMMENSURATE **WAGE RATES** 

- Nondisabled worker standard—The objective gauge (usually a time study of the production of workers who do not have disabilities that impair their productivity for the job) against which the productivity of a worker with a disability is measured.
- Prevailing wage rate—The wage paid to experienced workers who do not have disabilities that impair their productivity for the same or similar work and who are performing such work in the area. Most SCA contracts include a wage determination specifying the prevailing wage rates to be paid for SCA-covered work.
- Evaluation of the productivity of the worker with a disability—Documented measurement of the production of the worker with a disability (in terms of quantity and quality)

The wages of all workers paid commensurate wages must be reviewed, and adjusted if appropriate, at periodic intervals. At a minimum, the productivity of hourly-paid workers must be reevaluated at least every six months and a new prevailing wage survey must be conducted at least once every twelve months. In addition, prevailing wages must be reviewed, and adjusted as appropriate, whenever there is a change in the job or a change in the prevailing wage rate, such as when the applicable state or federal minimum wage is increased

**WIOA** 

13658

mandating the completion of certain requirements prior to and during the payment of a subminimum wage. Executive Order 13658, Establishing a Minimum Wage for Contractors, established a minimum wage that generally must be paid to workers performing on or in connection with a covered contract with the Federal Government. Workers covered by this Executive Order and due the full Executive Order minimum wage include workers with disabilities whose wages are calculated pursuant to certificates issued under section 14(c) of the

The Workforce Innovation and Opportunity Act of 2014 (WIOA) amended the Rehabilitation Act by adding

section 511, which places limitations on the payment of subminimum wages to individuals with disabilities by

**FRINGE BENEFITS** 

**EXECUTIVE ORDER** 

Neither the FLSA nor the PCA have provisions requiring vacation, holiday, or sick pay nor other fringe benefits such as health insurance or pension plans. SCA wage determinations may require such fringe benefit payments (or a cash equivalent). Workers paid under a certificate authorizing commensurate wage rates must receive the full fringe benefits listed on the SCA wage determination.

**OVERTIME** 

Generally, if a worker is performing work subject to the FLSA, SCA, and/or PCA, that worker must be paid at least 1 1/2 times their regular rate of pay for all hours worked over 40 in a workweek

**CHILD LABOR** 

**PETITION PROCESS** 

Minors younger than 18 years of age must be employed in accordance with the child labor provisions of the FLSA. No persons under 16 years of age may be employed in manufacturing or on a PCA contract

Workers with disabilities paid at subminimum wages may petition the Administrator of the Wage and Hour Division of the Department of Labor for a review of their wage rates by an Administrative Law Judge. No particular form of petition is required, except that it must be signed by the worker with a disability or his or her parent or guardian and should contain the name and address of the employer. Petitions should be mailed to: Administrator, Wage and Hour Division, U.S. Department of Labor, Room S-3502, 200 Constitution Avenue NW,



Washington, D.C. 20210.



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work up to 6 hours on a day preceding a school day other than a Sunday or Holiday when school is in session, as long as the hours are in conjunction with the Program